



**Minutes of the Parish Council Meeting on 5 September 2022  
held at Beechen Hall, Walderslade,  
commencing at 19:30**

Present: Mr C Sheppard - Chairman, Mr Ivor Davies, Mr B Hinder, Mrs P Huntingford, Mrs K Macklin, D Hubbard, V Davies, D Hollands, P Sullivan and A Brindle together with the Clerk Mrs D Baylis.

**1. Apologies and absences**

Cllrs J Willmott, M Beckwith, P Dengate and A Asseter.

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

None.

**3. Minutes of the Parish Council Meeting held on the 4 July 2022**

The minutes of the meeting were agreed with one amendment.

**4. Matters Arising from the Minutes**

Minute 3624 Item 22 Lidsing. The Hearing for the Local Plan Review was starting on the 6<sup>th</sup> September and would go on for two weeks.

4.1 Any other matters arising from the minutes.

None.

**5. Crime Report and Police Issues**

Noted. The Clerk was asked to send out a Community Alert warning residents about the increase in thefts of catalytic converters.

**Adjournment to enable members of the public to address the meeting**

No members of the public attended.

**6. Draft Minutes of Recent Committee Meetings**

**Received** and **Noted** the following draft minutes.

6.1 Environment Committee Meetings 4 and 25 July and 8 August 2022. **Noted**

6.2 Finance and General Purposes Committee 1 August 2022. **Noted**

6.2 Estates Committee 15 August 2022. **Noted**

**7. Finance**

There were no finance reports on the Agenda.

**8. Policies and Procedures**

8.1 Standing Orders – Adopted by Council with amendments made

8.2 Covid 19 Policy – this would be changed to a Pandemic Policy and returned to a future meeting.

8.3 Health and Safety Policy. Adopted by Council with amendments made.

8.4 Whole Council Risk Assessment – Adopted by Council with amendments made. The Clerk would work with Cllr Hubbard to change the format of the Risk Assessments. Cllr Sheppard, as Chairman would be the responsible person with overall responsibility.

**9. Monthly Website update**

Report noted.

The Parish Council made a formal thank you to Jane Denham for all her hard work in

setting up the new BPC Facebook Page.

**10. Reports from Councillors/Office**

The Clerk reported that a meeting had been set up with MP Helen Whatley and Tracey Crouch for the 16<sup>th</sup> September at 1.30pm at Beechen Hall. Members were invited to attend and/or submit items they would like raised at the meeting.

**11. Reports from Borough and County Councillors**

Cllr Hinder reported that in response to parking complaints by residents of Impton Lane he spoke to the Parking Manager at MBC and an Enforcement Officer visited the area and issued tickets for yellow line violations.

**12. Grant Applications**

12.1 None on this Agenda.

**13. Walderslade Woodlands**

It was agreed that Cllr Sheppard would reply to the email from Rob Burrows regarding the investment of the Walderslade Woodlands Enabling Fund to clear up any confusion. Cllr Hubbard asked the Clerk to send him the Management Committee's Terms of Reference. It was agreed that Cllr Hubbard and the Clerk would work together on the issues with the Trust and the Grant Agreement.

**14. Cluster Meetings**

No further meetings had been held.

**15. Matters for Decision**

None on this Agenda.

**16. Correspondence**

None.

**17. Matters for Information**

There had been further damage to the North Wall of the closed churchyard in Boxley. The Clerk was asked to contact the Tree Officer again and stress the urgency of the situation.

The Clerk was asked to contact MBC about the dead elm trees in the woodland adjacent to the road leading to the allotments.

**18. Items for Next Agenda**

To be received by the Clerk on or before the 23 September 2022.

Noted.

**19. Next Meeting**

3 October 2022 at Beechen Hall. Cllr Macklin gave her apologies in advance.

The Chairman to move that in view of the confidential nature of the business about to be considered the press and public be excluded from the meeting.

**20. Personnel and Confidential Matters**

None on this Agenda.

The meeting closed at 8.38pm

Signed as a correct record of the proceedings.

Chairman ..... Date .....